

**FAYETTE COUNTY LOCAL EMERGENCY PLANNING COMMITTEE
FULL COMMITTEE MEETING**

September 16, 2016

at

**Kentucky American Water
Lexington, Kentucky**

IN ATTENDANCE

Name

Organization

Brad Kinckiner, Chair	Kentucky American Water
Clay Larkin, Recorder	Dinsmore & Shohl LLP
Steve Jackson	
Scott Roberts	3M Ceradyne
Amy Siewert	KYDMA – Bluegrass Station
Harlan S. Pinkston III	KYDMA – Bluegrass Station
Linda Jennings	Lexmark
John Helfenberger	Smuckers
Terri Montgomery	Lexington VA Medical Center
Keith Alexander	LG&E/KU
Robert Francis	Kentucky Department for Environmental Protection
April Crosby	Clark Material Handling
Sarah Hughes	FMC Lexington
Ken Johnson	Link-Belt
Ralph McCracken	LFCHD
Taylor Fasig	LFCHD
Gregg Bayer	Lexington Fire
Tim Brandewie	Fayette DEM
Jason Perez	Marathon Petroleum
James Canella	Schneider Electric
Jon Meyers	Schneider Electric

Agenda Item	Action Taken
I. Call to Order/Introductions	Brad Kinckiner called the meeting to order, and the Committee made introductions.
II. Approval of Meeting Minutes	Clay Larkin presented the minutes of the March 2016 Full Committee meeting. Upon motion duly made and seconded, the minutes were approved.

III. Treasurer's Report	Ralph McCracken presented the Treasurer's Report. Upon motion duly made and seconded, the Treasurer's Report was approved.
IV. On-Going Activities	
a. Special Recognition	On behalf of the Full Committee, Brad Kinckiner made a special presentation honoring Steve Jackson for his many years of dedicated and distinguished service to the Fayette County LEPC.
V. Sub-Committee Reports	
a. Public Information update	Tim Brandewie reported that the Committee would be participating in the upcoming Fire Prevention Week event on October 2, and requested volunteers for the event.
b. Budget and Finance	Clay Larkin provided an update that the Committee was awaiting receipt of annual grant funding.
c. Response Exercise	Clay Larkin presented a report from Fred Rial. The sub-committee intends to conduct three table top exercises in the coming months at Kentucky American Water, CI Thornburg, and a LFUCG wastewater treatment facility. The exercises are approximately 2 hours long, and facilitated by LEPC Response Exercise sub-committee members. Attendance by plant operations leaders, plant safety and response teams, and union or other staff representatives is encouraged. The exercises involve a 64-question checklist that is completed during session. All documents generated during the session stay with the facility. Participation in these exercises is encouraged.
VI. New Business	There was no new business.
VII. Good of the Order	
a. Fire Training Updates	Gregg Bayer announced that a HazMat tanker training course would be offered on September 27-29. Mr. Bayer also reported on recently completed iCameo training events. Rick Curtis reported that Fayette County's new emergency operations center was scheduled to open in October.
VIII. Adjournment	The meeting was adjourned by unanimous consent.

