



Voluntary LEPC Retreat
Notes
Raven Run Nature Sanctuary
July 22, 2016

I. Attendance

Name	Organization
Rob Larkin	Lexington Fire Department
Rick Parks	The C.I. Thornburg Company, Inc.
Robbie Francis	KY Department for Environmental Protection
Gregg Bayer	Lexington Fire Department
Tim Brandewie	Fayette DEM
April Crosby	Clark Material Handling
Ralph McCracken	LFC Health Department
John Bobel	Fayette DEM
Brad Kinckiner	Kentucky American Water

II. Review of Stated Mission

- a. *The primary mission of the Fayette Local Emergency Planning Committee (LEPC) is to develop and implement a community emergency response plan for releases of Extremely Hazardous Substances (EHS); provide an interface between facilities handling EHS and the public; and provide education for appropriate protective actions to the community.*

III. SWOT Analysis

a. Strengths

- i. Internal attributes of the organization that are helpful for accomplishing our mission.
 - 1. Large first responder presence amongst the committee
 - 2. Dedicated core group of professionals
 - 3. Excellent public outreach
 - 4. Immense institutional knowledge amongst members
 - 5. Multi-discipline group with diversity
 - 6. Stability
 - 7. Connections with external organizations (KERC, BERT)

b. Weaknesses

- i. Internal attributes of the organization that are harmful for accomplishing our mission.
 - 1. Limited time
 - 2. Lack of private sector presence
 - 3. Funding
 - 4. Size of the core group
 - 5. Education and community image
 - 6. Progressive actions; hard to maintain
 - 7. Apathy; not a problem until it's a problem
 - 8. Staffing community events (relates back to time)



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- c. Opportunities
 - i. External attributes of the environment we operate in that are helpful for accomplishing our mission.
 - 1. Interaction with other LEPCs
 - a. Both for benchmarking and knowledge sharing
 - 2. Educational opportunities through grant funding
 - 3. Facility/transportation growth
 - 4. Interaction with similar organizations
- d. Threats
 - i. External attributes of the environment we operate in that are harmful for accomplishing our mission.
 - 1. Money
 - a. Security of funding is based on facilities
 - 2. Succession planning
 - 3. Time
 - 4. Statute hasn't been updated since 1988; antiquated regulations on meeting notices and updates
- e. Potential Action Items for Consideration
 - i. Incorporate conference call/webinar features in meetings
 - ii. Record training opportunities (video)
 - iii. Upgrade website
 - iv. Explore internship opportunities
 - v. Establish prioritization on grant funding
 - vi. Identify educational opportunities
 - vii. Develop multi-year plan
 - 1. Dates, benchmarks and deadlines
 - 2. Educational track with exercise schedule
 - 3. Focus on recruitment efforts
 - viii. Explore additional marketing opportunities
 - ix. Identify and prioritize non-participating groups for potential members
 - x. Incorporate case studies in future meetings
 - xi. Re-examine subcommittees both for structure and make-up
 - xii. Explore social media program (Facebook, LinkedIn)
 - xiii. Improve integration with existing organizations
 - xiv. Better understand the committee's funding
 - xv. Revise membership directory